

## Emergency Risk and Management Plan

[ENTER NAME OF ORGANISATION OR ROTARY CLUB]			
[ENTER COUNTRY]			
[ENTER ISLAND, PROVINCE, REGION OR DISTRICT]			
Contact details	Name	Phone numbers	Email
Emergency Area Coordinator			
Emergency Committee member			
Emergency Committee member			
Emergency Committee member			
Date that these details were last updated			
Date that these details were last forwarded to Rotary New Zealand			

External contact details (government and other NGOs)			
Organisation	Name	Phone numbers	Email
e.g. NDMO			

Risk level (likelihood) for different types of emergencies			
Emergency	High risk (very likely)	Medium risk	Low risk (unlikely)
Cyclone			
Earthquake			
Tsunami			
Flood			
Fire			

How will you access information about the affected communities and areas to make assessments about whether ERKs are needed and whether it is safe/feasible to distribute them?	
What lines of communication will you use to find out information?	
What transport can you mobilise to find out information?	
What transport can you mobilise to distribute ERKs?	
Who will help you distribute ERKs?	